**STUST labor and service learning regulations**

1. In order to promote manual labor and service learning, Southern Taiwan University of Science and Technology (hereinafter referred to as “the University”) made the article.
2. The University set up ”the committee of manual labor and service learning” (hereinafter referred to as “the committee”), instruct the activities related, the member are President, executive vice president, provost, student affairs chief, education department director, director of the General Education Center, Director of the Educational Development Centre, the college dean. Commission by the President as the convener, executive vice president as vice convener, meet at least once per semester, when necessary, may convene an extraordinary meeting.
3. The purpose of manual labor is to do various implementations in school, such as the cleaning of dormitories, classrooms and campus environments. The affairs of manual labor are execute by manual labor team in Office of Student affairs.
4. The purpose of service learning is to do various service learning, such as be a volunteer domestic or international in communities, social welfare agencies. The affairs are execute by the Center of Service Learning. The Center of Service Learning can ask other units give hands if in need. The center have Director (chief secretary), 2 Vice Director (vice Provost and vice director of Academic Affairs), Executive Secretary( manual labor group leader), and several clerks.
5. Day division should have two semesters’ labor and service learning courses, and each class will have a profession teacher as the instructor.

Those courses will be given by every department and General Education Center.

The office should list the details about the courses.

1. Our school should set up concrete norm or relevant rules to judge the institution giving assistance on labor and service learning.
2. Our school should select excellent administration staffs from the administration staffs, which deal with labor and service learning, and give them Commendation.
3. The instructor of labor and service learning course will receive 5,000 as bonus commission. Also, the course will be incorporated into excellent performance projects.

If the course turns out to be ineffective, the commission will be canceled and the course will be removed from excellent performance projects.

Our school should select excellent instructors from the instructors, who give labor and service learning class, and give them Commendation.

1. Each semester, our school should select excellent students, who join the labor and service learning classes, giving them Commendation and certificate of merit.
2. These regulations have passed by the executive council. Will be declared after principal’s audit and determine.