

Southern Taiwan University of Technology and Science Student Dorm Application Confirmation Form STUST Student Dorm Policy

1. The Policy was put in effect by Student Affair Meeting on June 19, 2009.
2. The Policy was amended and promulgated by Student Affair Meeting on June 11, 2012.
3. The Policy was amended and promulgated by Student Affair Meeting on June 21, 2013.

Article 1. All resident students must comply with the following rules and regulations.

Article 2. The dorm staying period you apply will be Fall(Spring) semester to Spring(Fall) semester(One complete academic year, exclude summer and winter vacation).If you have an internship off campus during your staying period, you must apply in advance. Those who hand in this form or pay the dormitory fee may be considered to stay in the dorm for one academic year. If you apply for checking out from the dorm during the stay, the administration fee will be charged.

Article 3. The rented properties are: a dorm room, desk, bed, dresser drawers, bookshelf and other public amenities. You should return the properties and take the responsibility of cleaning the environment at the end of your residency. If you don't clean the environment, your application for the dorm will be canceled in the future.

Article 4. Each resident is accountable for maintaining the dorm room and other rented facilities well. Normal wear and tear is acceptable; however, damaging or destroying items whether purposefully or not, will result in damage charges which will be assessed by the administration.

Article 5. Residents are not allowed to transfer their room to another person for any reason. Violation of this regulation will result in a residence contract termination and eviction within 15 days without refund.

Article 6. At the end of your residency, any items left behind or forgotten are not the responsibility of the administration. Any personal property left behind may be discarded. If you've applied for next semester staying, the items or luggage you put in the dorm should be put according to the dorm policy. If not, the items may be discarded.

Article 7. For residents who wish to cancel the residential contract before the semester starts, refunds will be processed according to the dormitory fee and refund policy. Please inquire before you make your decision.

Article 8. The right to residency and contract will be immediately terminated in the event of a student's suspension or expulsion. Refunds will follow the Student Accommodation Policy, Article 6.

Article 9. Cancellation prior to the contract binding date resulting from violation or unauthorized leaving cannot be refunded.

Article 10. Residence students should be willing to familiarize themselves and comply with the above regulations and other relevant laws. Violations of these rules are handled through the disciplinary procedure of Housing Administration according to the rules and regulations.

Article 11. Residence students who violate the following regulations, according to the seriousness of the violation, will be subject to disciplinary action based on the Rules and Regulations of the Dormitory up to and including contract cancellation.

- (1)Gamble, theft, and overnight accommodation of someone of the opposite gender will be subject to disciplinary action based on Rewards and punishments of Dorm Student Behavior.
- (2)Smoking, gambling, and drinking alcoholic beverages is not permitted anywhere in the dorm. Rooms should keep neat and tidy. Raising pets (dog, cat, fish, lizard, plant, tortoise or any species which is so-called as pets) is prohibited.
- (3)It is strictly forbidden to possess or use any kind of dangerous device or electric cooking appliance. (i.e. explosives, gas, electric hotpots, electric grills, alcohol, gasoline and any other item that would threaten the safety of public.)
- (4)Hosting or visiting someone of the opposite gender is prohibited in the dorm rooms. If your parents need to enter the dorm room, please apply before 3 days and deposit his/her ID at the reception, wearing the dorm vest and accompany be student dormitory committee members.
- (5)Hallways and stairways should be kept clear of any debris or personal items. Personal trash should not be thrown away in public areas (hallways, stairways, bathrooms, sink, water cooler, recycling bin, etc.).
- (6)Please keep quiet in your room or public area. As courtesy to other residents, every day after 10 PM,

please ensure your music is turned down and refrain from making loud noises.

- (7) Turn off the room light when you leave. Please cherish public property. Do not remove newspapers and magazines from the common room.
 - (8) If you find mechanical problems or broken matters please report them to the online repair system:
http://portal.stust.edu.tw/dorm_fix/Login.aspx
 - (9) Residents should not change the furnishings of the room. Before you move out from the dorm, the room must be checked out by student dormitory committee members and, if necessary, damage and lost charges will be assessed to cover the cost, according to the gravity of the damages, further you may be subject to disciplinary action by the University.
 - (10) Please keep your personal belongings to yourself. Theft will be handled with disciplinary action by the University, moreover if found guilty, you will be evicted immediately without refund.
 - (11) From Monday to Thursday, all students should return to the dorm before 12 midnight. During the Semester, returning late will result in your parents being notified and you will be subject to disciplinary action based on Rewards and punishments of Dorm Student Behavior
 - (12) Residents are not allowed to transfer, sublet, or change their room or bed to another person. Violation of this regulation will result in a residence contract termination. If residents need to adjust their room or bed, they should apply in advance and adjust it after getting approval from the Dorm Office.
 - (13) Residents should attend resident symposium and fire drill every semester. Absence from these activities will result in disciplinary action by the University.
 - (14) Respect the Dorm Association members' advice and service. The Central Control Room and the Duty Room may not be entered without authorized access.
 - (15) Accumulating disciplinary demerits may result in eviction. (See Add/Deduct Point Policy)
 - (16) Residence students should pass the facility check out at the end of term. If residents leave without properly checking out, they will receive punishment by school policy.
 - (17) Use of the laundry room (spin dryer, washing machine, dryer) from 12 midnight to 6 AM is prohibited.
 - (18) After using the common room, residents should clean the personal garbage. If someone is found the garbage left, students will be subject to disciplinary action based on the Rules and Regulations of the Dormitory.
 - (19) Every dorm residents has the responsibility to maintain the good quality of the living environment. Once you find someone break the dorm rule (such as smoking, talking in loud voice...), please stop him/her or inform the student dorm committee.
- Article 12. Each semester, each dorm room has an AC card good for 1500-kilowatt hours (4500 points), when this has been used up, students can purchase more points from the STUST bookstore.
- Article 13. The above regulations are subject to alteration or supplementation at any time. Living Supervision Division has the right to terminate residency contracts and/or refuse residency applications due to failure to comply with above regulations. More serious violation will be subject to disciplinary action by the University.
- Article 14. This policy has proposed by the Student Dorm Committee to the Council of Student Affairs and approved by the Principle. Any modification of the rules shall be carried out according to such procedures.

Student Name		Student ID No.		Gender	
Department				Phone No.	
Dorm Room No.					

I have read and understood the above rules and regulations. I am willing to comply with them. If I violate them, I will accept the disciplinary action according to the rules and regulations.

Applicant:

Date: